

January 21, 2025
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance -

Deputy Supervisor Morgan called the meeting to order and led all in the Pledge of Allegiance, after the Clerk called the Roll.

Council:

Present: Dean Morgan, Craig Jochum, Gary Hellmers and Jonathan Marks

Absent: Supervisor Castellucci

Department Heads:

Present: Phil Baker, Parks Maintenance Supervisor
Michael Roberts Highway Superintendent
Bill Carrigg, Planning & Zoning Administrator
Irene Graven, Town Attorney
Pam Brown, Deputy Town Clerk
Peter Gordon, Town Historian

Absent: Tyson Stiles, Director of Utilities
Rick Pedro, Town Assessor

B. Minutes of the previous meetings -

The minutes of the Special Meeting, December 31, 2024 will stand as presented.

At this time Deputy Supervisor Morgan stated that the second meeting in February will need to be rescheduled due to the Association of Towns Conference. **A motion was made by Councilmember Jochum to change the February 18th meeting to February 20, 2025. The motion was seconded by Councilmember Marks and unanimously carried out.**

C. Consideration of bids – none

D. Public Hearings –

1. Order of Public Hearing to establish Constabulary

A motion was made by Councilmember Jochum and seconded by Councilmember Hellmers, to schedule a public hearing to establish Constabulary on February 4, 2025 at 6:30 PM.

E. Reports of Department Heads –

Phil Baker, Parks Maintenance Supervisor –Request for a new leaf vacuum

Bill Carrigg, Planning & Zoning Administrator – Bill and Brenda will be attending required training in Syracuse in February. Bill also will be going to New York City in February to attend the New York Association of Towns Annual Meeting. Requested Attorney/Client..

Pam Brown Deputy Town Clerk – Thanked Bill for ordering the boxes for vault project. The shelving has been ordered as well. The project is under budget. As of date, \$14,000 of the \$30,000 budget has been used to purchase boxes and shelving. Tax season is underway. More people are paying in person than previous years.

Irene Graven, Town Attorney – no report

Peter Gordon, Town Historian- no report

Mike Roberts, Highway Superintendent-There is a threat of a salt shortage. Pavement vendors are not being receptive due to not being paid.

F. Privilege of the Floor –

Rose Howard, Sequoia Road, regarding the payment of Vestal Asphalt for the work done in Tioga Terrace asked “Was there a clear agreement with the Town of Owego with specific requirements? Was any preliminary work done by the Highway Department? The communication between the Highway Department and the residents concerning the work to be done was totally inadequate causing an adverse situation for Vestal Asphalt to do their work properly. Lastly was an inspection done by the Highway Department before signing off on the work?” These questions have changed her mind and she now feels the company should be paid.

G. Presentation of Petitions, Communications, Notices and Transfers –

1. Monthly Report of the Supervisor –

Report of the Supervisor is on file in the Town Clerk’s Office.

H. Abstracts-

Councilmember Hellmers made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Marks and unanimously carried on a Roll Call.

A0 - General Fund	292,617.74
B0 - General Fund-Town Outside	3,509.58
DB - Highway-Town Outside	397,728.75
F0 - Water Districts	32,041.83

FA - Route 38 Water	1079.28
G0- Sewer Districts	184,571.12
NY Rising-Shared Services Building	2,233.97
GA – Route 38 Sewer	120.00
L1 – Lighting District 1	65.73
L2 - Lighting District 2	192.51
L3 – Lighting District 3	80.19
L4 - Lighting District 4B	52.29
L5 – Lighting District 5	85.04
L6 - Lighting District 6	224.01
L7 - Lighting District 7	51.22
L8 - Lighting District 8	70.40
L9 - Lighting District #9	26.77
LA – Lighting District 4A	32.18
LX – Lighting District 10	<u>39.81</u>
	914,822.42

I. Unfinished Business –

J. Reports of Standing Committees –

Councilmember Hellmers – no report

Councilmember Morgan – no report

Councilmember Jochum- no report

Councilmember Marks – no report

K. Presentation of Resolutions, Motions and New Business –

1. Resolution and appointment of new Town Clerk

Deputy Supervisor Morgan made a motion to approve the following resolution appointing Pam Brown as Town Clerk and was seconded by Councilmember Jochum and unanimously carried.

WHEREAS, the approved 2025 budget for the Town of Owego Town Clerk’s Office has budgeted for and includes a full time Town Clerk, working full time with benefits; and

WHEREAS, due to a recent retirement within the Clerk’s Office this position is vacant as of 1/12/2025 and it is necessary to fill this position,

NOW, THEREFORE, BE IT

RESOLVED, that Pamela Brown be promoted from her part-time Clerk position to the full time, Town Clerk position, with benefits, at an annual salary of \$48,077, effective January 1/13/2025.

2. Appoint Deputy Town Clerks

Pam Brown, Town Clerk appointed Laura Burt and Mary Kennedy as her Deputy Clerks.

3. Memorandum for Highway leaf vacuum

Deputy Supervisor Morgan made a motion to adopt the following resolution authorizing the purchase of a leaf vacuum and was seconded by Councilmember Jochum and unanimously carried out.

WHEREAS, the Town of Owego Parks Department wishes to purchase a 2025 Ferris IS2600 mower; and

WHEREAS, said mower can be purchased from CNY Farm Supply, 3865 US RT 11, Cortland, NY 13045, Buyboard Contract #611-20, at a cost of \$17,802.67, and the addition of mulch kit, Kenda Terra-Trac tires and flat-free front swivel wheels, said add-ons totaling \$1,100; and

WHEREAS, the Town will be trading in a 2019 mower for a credit of \$7,500;

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Owego Parks Department is authorized to purchase a Ferris IS2600 mower, with add-ons, from CNY Farm Supply, at a total cost of \$11,402.67, including trade in credit.

L. Second Privilege of the floor – none

M. Executive Session - none

N. Adjournment -

Motion by Deputy Supervisor Morgan, the meeting was adjourned at 7:00 PM.

Respectfully submitted,

Pam Brown, Town Clerk

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